

Homespace Corporation

Intake Checklist

In order to allow for as smooth a transition as possible, Homespace would like to receive the following documents from the referral source before or on the date of placement:

- Court order placing youth with Homespace/Second Chance Home
- Letter from County confirming placement date for youth and child (if applicable)
- Copies of birth certificates, photo identification (youth only), and social security cards.
- Copy of health insurance card
- Copy of most recent FASP
- Copy of most recent IEP
- Copy of most psychological assessments/evaluations
- School records
- Medical history
- Documentation of last physical, dental, and vision exams